

Academic Technology Services

Overview

Tests are on-line evaluations that can be used to measure a student's understanding of the course. The Test Options page manages the test settings. These settings include:

- the availability of the Assessment
- the type of feedback Students will receive once they submit the Assessment
- options for how the Assessment is presented to Students

The current settings for the assessment appear on the page.

Note: Settings on the Survey Options page are the same as the Test Options page, with the exception of Survey Feedback.

Open the Test Options page.

1. Open the **Control Panel**
2. Select a Content Area.
3. Create a new test or select a test in the **Select an existing test** list.
4. Click **Submit**.
5. Select **Modify Test Options**.

Test Information	
Name:	Enter the name of the Assessment.
Choose Color of Name:	Click Pick to select color for the Learning Unit name display. Instructors can select from 216 different colors to customize the color of the name.
Description:	Enter a description of the assessment. Click Preview to view the text as it will appear.
Launch Item in external window:	Select Yes to have the Web site open as a new separate window. Select No to have the Web site open in the same window.

Test Availability	
Do you want to make this link visible?	Select Yes to make the link to this Assessment visible. Select No and the link to this Assessment will not be visible.
Allow multiple attempts:	Select this check box to allow Students to take this Assessment multiple times.
Set time limit:	Select this check box to set a time limit for finishing the Assessment. If selected, select the amount of time to allow for the Test in the hours and minutes boxes.
Display After:	Select the date and time for this Assessment to be available to Students in the date and time area or by clicking the calendar icon and selecting the date and time.
Display Until:	Click the Display Until check box to stop displaying the link on a specific date. Select the date and time for this to occur in the date and time area or by clicking the calendar icon and selecting the date and time.
Set Password:	Select this check box to require a password for Students to access this Assessment. If this check box is selected, enter a password. Students must have this password in order to access the Assessment.

Test Feedback	
Score Only:	Select this option to present only the final score to Students.
Detailed Results:	Select this option to present both the Student's answers and the final score to Students.
Show Correct Answers:	Select this option to present the Student's answers, the correct answers, and the final score.
Detailed Results, Correct Answers, and Feedback:	Select this option to present the Student's answers, the correct answers, the final score, and any feedback to the Student.

Test Presentation	
All at Once:	Select this option to present the entire Assessment on one screen to the Student.
Question:	Select this option to display one question at a time. Students will be given navigation tools to move between questions.
Prohibit Backtracking:	Select this option to prevent Students from returning to questions they have already answered.
Randomize Questions :	Select this option to display questions in a random order each time the assessment is taken.

Multiple Attempts

Students are not notified before they take a Test if the Instructor has allowed them to take it multiple times. If Instructors select this option, a link appears to take the Test again once it has been submitted for a first time and then opened it again.

Note: Instructors may want to include information about the multiple attempt option in the Test Description so Students have this information before they take the Test.

Survey Feedback

Survey Feedback offers the Instructor two different Feedback Modes for Students:

1. **Status Only** allows Students to see if the Survey is complete or incomplete.
2. **Detailed Results** allows Students to see the answers they submitted on the Survey.